



AHS Student Honor Code

Honor is one of a person's greatest attributes. An honor system is based on the premise that a person upholds the highest standards in all that he or she does. Honor and integrity are related to a school's key characteristics. Without honor, students cannot achieve their maximum potential.

Under the honor code of Arlington High School, it is expected that all students will demonstrate honesty and integrity in their conduct. Cheating, plagiarism, lying, and forgery, will not be tolerated under any circumstances. Any student who violates the honor code must be held accountable for compromising the honor and trust of our community.

Each student is responsible for upholding and enforcing the Honor Code. The Arlington High School Honor Code cannot work unless each student takes action when he or she believes anyone may have violated the honor code.

Academic Honor Code

1. I will take credit for my work. I will not cheat, help others cheat, or allow others to do my work for me.
2. I will not forge (fake/copy) signatures, records, information, or results.
3. I will not plagiarize. I will use quotations and cite sources when I use someone else's words and ideas.
4. I will be honest about my work with teachers, peers, and parent(s)/guardian(s).
5. I will abide by all ACS Board Policies in relation to classes, assignments and grading.

Honor Code Infractions

Infractions of the honor code include the following:

- Cheating
- Plagiarism
- Lying and Forgery

Cheating includes, but is not limited to, the following:

- Communicating with another student during a test, quiz, or any other form of evaluation
- Copying or allowing copying in any testing situation
- Copying or allowing copying of homework, class work, projects, or other material unless specifically allowed by the teacher
- Using unauthorized notes or devices
- Attempting to cheat



- Submitting falsified information for grading purposes
- Obtaining a copy of and/or information about an examination or giving information about such examinations without the knowledge of the teacher
- Collaboration, considering that study or homework collaboration is not considered academic dishonesty unless the teacher prohibits or limits procedures or expectations
- Securing a copy of a test prior to taking it
- Removing a test paper from the classroom without permission
- Relaying information or accepting information concerning test items and/or format
- Using resources meant solely for teacher use

Plagiarism includes, but is not limited to, the following:

- Presenting, as one's own, words, works, or opinions of someone else without proper acknowledgment
- Borrowing the sequence of ideas, the arrangement of material, or the pattern of thought of someone else without proper acknowledgment

The following are examples of plagiarism:

- Failure to document with quotation marks any material copied directly from other sources
- Failure to provide a bibliography
- Use of another's work as one's own, particularly in the creative arts, i.e., themes, poems, musical compositions, artwork, or book review

Lying and forgery include, but are not limited to, the following:

- Intentionally telling an untruth or falsehood
- Any form of deceit, attempted deception, or fraud
- Lying to administrators, faculty members, and other staff
- Falsifying any school document
- Signing any signature that is not one's own
- Altering or falsifying notes and passes
- Submitting or taking credit for work prepared in a group or collaborative activity in which the student did not contribute



Honor Code Violation Consequences

The consequences for violations of the honor code are cumulative throughout a student's high school years.

1st Offense: The student will receive a zero for the assignment and the teacher will notify the grade level administrator, grade level counselor and parent. The first offense will exclude the student from any Honor organization or Leadership position for that year.

2nd Offense: The student will receive a zero for the assignment and a conduct grade of N. The teacher will schedule a conference with the parent, student, grade level counselor, and the grade level administrator. (Conduct grade excludes students from school based appointed or elected leadership roles).

3rd Offense: The student will receive a zero for the assignment and a conduct grade of U. The teacher will schedule a conference with the parent, student, grade level counselor, and the grade level administrator. Students who have reached this level will be excluded from any honor organization and will not be allowed to wear Honor Cords/Stoles at graduation.

4th Offense: The student will receive a zero for the assignment and a consequence of In-School Suspension. The grade level administrator will schedule a conference with the parent, student, and grade level counselor before the student returns to classes.

*National organization and club by-laws will override any AHS Honor Code violation consequences.